

**SULPHUR SPRINGS INDEPENDENT SCHOOL DISTRICT**

**Substitute Teacher Application / Checklist**

**NOTE: All substitute teacher applicants are required to attend a mandatory Substitute Teacher Orientation.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: Home \_\_\_\_\_ Cell \_\_\_\_\_

E-mail: \_\_\_\_\_

**The information listed below must be turned in to the substitute teacher coordinator TAWLENE LAMPP before your name can be submitted to the Board as a substitute teacher.**

1. Copy of original Texas Teacher Certificate (if applicable).
2. Official copy of one of the following:
  - 1) GED Certificate
  - 2) High School transcript
  - 3) College transcript
3. Social Security Number: \_\_\_\_\_

Grades to Substitute in: \_\_\_\_\_

Days Available: \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Teacher Certification: Yes \_\_\_ No \_\_\_ Area(s): \_\_\_\_\_

Are you currently a Student Teacher? Yes \_\_\_ No \_\_\_ Completion Date: \_\_\_\_\_

College(s) Attended: \_\_\_\_\_

Office Use Only

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Notification of Substitute Teacher Orientation \_\_\_\_\_

Attended Orientation: Yes \_\_\_ No \_\_\_ Date of Orientation Attended \_\_\_\_\_

